

Grantee Reporting Instructions

Grant Results Reporting



Robert Wood Johnson Foundation

CONTRACT BUDGET AND FACT CHART

Agreements entered into with specific deliverables and expectations negotiated by you for an agreed upon price over a specific period. For example, salaries and fringe benefits of project staff who are not employees of the applicant organization are included under contracts. For each contract, complete all of the following fields:

Contractor Name	
Contract Start Date	
Contract End Date	
Scope of Work	
Deliverables	
Total Cost	
Cost Justification	

Please refer to Contracts Guidelines for more information at www.rwjf.org/files/publications/RWJFContractsGuidelines.pdf.